

FILED FOR RECORD  
IN MY OFFICE  
AT 10:05 O'CLOCK A M

SEP 15 2021

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

State of Texas  
County of Panola

On this 17<sup>th</sup> day of August, 2021, the Commissioners' Court of Panola County, Texas met in a Regular meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

- |                  |                           |
|------------------|---------------------------|
| LeeAnn Jones     | County Judge              |
| Billy Alexander  | Commissioner, Precinct #1 |
| David A. Cole    | Commissioner, Precinct #2 |
| Craig M. Lawless | Commissioner, Precinct #3 |
| Dale LaGrone     | Commissioner, Precinct #4 |

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, Panola County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

**PRAYER:** Commissioner David A. Cole gave the prayer.

**OPEN MEETING:**

**1. CITIZEN COMMENTS:**

James Calloway and Bryant Calloway requested help in establishing a water supply for the southern area of the County, possibly running water supply lines in the right-of-way of 59S. The gentlemen asked that the issue be added to the agenda for the August 31, 2021 session of Commissioners' Court for formal discussion and consideration.

**2. COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

**3. COUNTY JUDGE'S REPORT:**

County Judge LeeAnn Jones reported that she had spoken to the Texas Forest Service about the possibility of a burn ban prior to the recent rains, but there is now no need for the burn ban.

**4. CONSENT ITEMS:**

### PERSONNEL

- a. To record the retirement of LeeAnn Jones as County Judge of Panola County effective September 30, 2021.
- b. To record the resignation of Caroline Stacy as a Temporary Clerk in the Panola County District Clerk's Office effective August 6, 2021.
- c. To record the employment of Michael Kevin Lake as a part-time Deputy Constable, Precincts #1 and #4, effective August 18, 2021 at the rate of \$21.92 per hour.
- d. To record an increase in salary to \$15.85 per hour for Marilyn Beatty, Criminal District Attorney Secretary with the Panola County Criminal District Attorney's Office, effective August 23, 2021.
- e. To record an increase in salary to \$18.82 per hour for Charles Peter, Operator with the Panola County Road and Bridge Department, Precinct #4, effective August 30, 2021.
- f. To record an increase in salary to \$18.82 per hour for Todd Ellis, Operator with the Panola County Road and Bridge Department, Precinct #2 effective August 30, 2021.

### ROAD & BRIDGE

- a. To approve and record a request by Comstock Oil & Gas, LLC to place a 12" above-ground frac temporary water line within the right-of-way of Panola County Road #403.

### MISCELLANEOUS

- a. To approve and record 2021 Budget Amendment No. 17.
- b. To record July 2021 Treasurer's Report for the Panola County Treasurer's Office.
- c. To record July 2021 Fund Balance Report for Panola County Auditor's Office.

### REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Justice of

the Peace Clerk, Precincts #2 and #3 Mary Sue Kiper; Panola County Tax Assessor Chief Deputy Clerk Cassandra Brooks; Panola County Auditor Jennifer Stacy; PCSD Patrol Deputies Hollie Mojica and Richard Mojica; and Panola County Extension Agent Lee Dudley (3).

Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Following a public hearing on the Panola County Clerk Records Archive, Preservation and Restoration Plan, Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to adopt said plan pursuant to Local Government Code 118.025. The motion carried unanimously. SEE NOTICE, PLAN AND ORDER ATTACHED.
8. Following a public hearing on the Panola County District Clerk Records Technology Fund Plan, Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to adopt said plan, pursuant to Senate Bill 1685 and Government Code 51.305. The motion carried unanimously. SEE NOTICE, PLAN AND ORDER ATTACHED.
9. Pursuant to Local Government Code, Section 111.007, a public hearing was held on the Panola County Budget for Fiscal Year 2022.
10. Commissioner Dale LaGrone moved and Commissioner David A. Cole seconded the motion to adopt the Panola County Budget for Fiscal Year 2022, pursuant to Local Government Code, Section 111.008. The motion carried unanimously. SEE ADOPTED BUDGET ATTACHED.
11. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to adopt the 2022 Elected Officials Salaries, after adoption of the Panola County Budget for Fiscal Year 2022, pursuant to notice and publication thereof as required by law (Local Government Code, Section 152.013). The motion carried unanimously. SEE SALARY SCHEDULE ATTACHED.

12. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to adopt Order #2021-07 setting the 2021 Tax Rate and Tax Levy and authorizing the Tax Assessor to prepare tax statements with the approved tax rate (Local Government Code, Section 111.010). The motion carried unanimously. SEE ORDER ATTACHED.
13. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve a form for bids solicited for the purchase of items of food for the Panola County Detention Center. The motion carried unanimously. SEE BID FORM ATTACHED.
14. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to table until the August 31, 2021 session of Commissioners' Court consideration of a proposed rental contract for the Carthage Civic Center for the 123<sup>rd</sup> Judicial District Court. The motion carried unanimously.
15. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to adopt a resolution approving a re-sale bid on 1.00 acre, more or less, that was struck off for taxes. The motion carried unanimously. SEE RESOLUTION ATTACHED.
16. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to adopt a resolution to transfer election records from the Panola County Clerk's office to the Elections Administrator. The motion carried unanimously. SEE RESOLUTION ATTACHED.
17. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to appoint retired County Judge David Anderson as Panola County Judge to fill the vacancy created by County Judge LeeAnn Jones' retirement, effective October 1, 2021. The motion carried unanimously.

The meeting adjourned.

Dated this 17<sup>th</sup> day of August, 2021.

LeeAnn Jones  
 LeeAnn Jones, County Judge, Panola County, Texas

9-14-21  
 Date

State of Texas  
 County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for August 17, 2021.

Bobbie Davis  
 Bobbie Davis, County Clerk



9/14/21  
 Date